

Rules for Accreditation 2016

1. INTRODUCTION

- 1.1 These rules are the rules for membership referred to in Section 3 of the Constitution of the Association. These rules establish the criteria for membership of the Association. They may not be amended, except at an Annual General Meeting or Special General Meeting called in terms of the Constitution of the Association and passed by a two thirds majority, as required by the Constitution.
- 1.2 The examination of the credentials of all prospective members shall be the responsibility of a Committee of the Association, as established in the Constitution, for such purposes.

2. MEMBERSHIP OF THE ASSOCIATION

Consideration shall be given to the entire spectrum of professions and practitioners currently engaged in the field of heritage resource management and the related fields, and will include practitioners in private practice and in the employ of industry, all three spheres of government and NGOs.

Provision is also made for any person to join APHP as a Friend, subject to their support for the aims and objectives of the Association. Any Association or Body may join APHP as an Institutional Member, subject to their support for the aims and objectives of the Association. Neither of these categories can be accredited and nor do they have voting rights.

2.1 Accredited Members shall satisfy the following *core requirements* for accreditation:

- 2.1.1 **formal academic training** in one or more of the following fields:
 - architecture
 - planning
 - archaeology
 - history
 - oral history
 - architectural history
 - landscape architecture
 - urban design
 - palaeontology
 - museology / curating
 - environmental science
 - forensic pathology

law
other relevant disciplines

and

2.1.2 **formal specialist training** in conservation or heritage resource management including both degrees, diplomas and specialist occasional courses (as defined; see Para. 4), **or** apprenticeship (as defined) to a recognised expert in the field for a period of at least two years will also be regarded as ‘formal specialist training’

and

2.1.3 **experience** in one or more of the following activities in a heritage resource-related context:

- documentary and archival research
- historical research
- site research, including measuring and excavating
- surveying / conservation studies of sites or regions
- site analysis, including environmental context
- assessment of significance
- development of heritage-related informants or design indicators
- impact assessment
- construction and supervision of construction
- supervision of construction
- design
- regulating and drafting legislation
- heritage resource management and design control
- curating / conserving / interpreting
- community and IAP consultation
- oral records and history
- indigenous knowledge systems
- other heritage-related activities

and

2.1.4 **working knowledge** of current heritage resource, planning and environmental policy, principles and legislation. [This may need to be demonstrated in an oral or written examination.]

2.2 An **absence** of either or both **formal training and formal specialist training** in any of the fields listed in paragraph 2.1.3 above can be compensated for by professional standing and/or public recognition and/or experience in the field.

3. CRITERIA FOR MEMBERSHIP AND ACCREDITATION

The **membership categories** shall be as follows:

Accredited Member / Professional Heritage Practitioner
Candidate Member
Associate Member¹

There are two sets of requirements for the formal recognition of Members / Professional Heritage Practitioners (PHPs), namely **substantive knowledge** gained primarily from formal training and **skills** gained primarily from experience. These requirements can be satisfied by a combination of the two primary criteria, that is: one, academic qualification and, two, professional experience.

The Association recognises that its members will include both Members/PHPs who will be expert in and be responsible for narrow specialist parts of assessments and PHPs who have a broad experience and who will take overall responsibility for comprehensive assessments. Accreditation as a Member/PHP does not, however, distinguish within this range of skills and experience.

The Association also recognises that there will be persons who do not qualify for accreditation as Members/PHPs but who are active in the field and would like to be members of the Association. There are two categories of membership in this regard:

- For those practitioners who are engaged in obtaining either the necessary academic qualifications or the relevant professional experience for Accredited Membership. These members shall be known as **Candidate Members**.
- For those practitioners who are involved in the heritage field but are unable to meet the necessary academic qualifications. These members must have obtained some skills applicable to the field and proven experience. These members shall be known as **Associate Members**

3.1 Accredited Members/Professional Heritage Practitioners

In order to qualify for membership as a Member/Professional Heritage Practitioner the following minimum standards must be satisfied:

3.1.1 Academic Qualifications

3.1.1.1 With a four-year university degree (as defined):

A degree equivalent to an Honours degree (as defined) in architecture, archaeology, history, planning, landscape architecture, urban design or palaeontology or similar

and

An appropriate specialist one-year (or more) degree or diploma or appropriate occasional courses in heritage conservation or heritage resource management or museology / curating

¹ New category of membership adopted by email vote August 2016

or

An apprenticeship (as defined) of at least two years to an expert recognised by the Association in the field of heritage management and the practitioner's field of specialisation

Or

3.1.1.2 With a three-year university degree (as defined):

A three-year undergraduate degree (as defined) in architecture, archaeology, history, planning, landscape architecture, urban design or palaeontology or similar

and

An appropriate specialist two-year postgraduate masters degree or appropriate diploma or occasional courses which together qualify for professional accreditation in architecture, archaeology, history, planning, museology / curating, landscape architecture, environmental science or urban design or similar.

or

An apprenticeship of at least four years to a recognised expert recognised as such by the Association.

3.1.2 Professional Experience

Regardless of the academic qualifications, for accreditation at least **two years of subsequent appropriate professional experience** in at least two of the activities listed under **experience** in paragraph 2.1.3 above are required.

3.1.3 Special Cases

Practitioners who do not satisfy the required combination of academic qualification and professional experience, but who have been engaged in the field of heritage conservation, etc in South Africa for many years, and who are acknowledged by professionals in the field and by the general public, can be deemed to satisfy or be exempted from the requirements if their work is judged to be of a sufficient standard by the appropriate Committee of the Association.

3.2 Candidate Members

A Candidate Member is a practitioner who does not yet satisfy the required academic qualifications and/or professional experience, but who works in the field and who wishes to be a member of the Association, with a view to becoming an Accredited Member. Candidate Members are required to be on a mentorship programme (as defined).

A Candidate Member will not have voting rights in the Association (as per the Constitution).

Candidates will not be accredited as Professional Heritage Practitioners but will be listed simply as Candidates.

3.3 Associate Members

An Associate Member is a practitioner who does not satisfy the academic criteria required to become an Accredited or Candidate Member but who works in the field and who wishes to be a member of the Association.

In order to qualify for membership, **either** of the following minimum requirements must be satisfied:

3.3.1 Qualifications

- Completion of an appropriate SAQA accredited course in the field of heritage management. For accreditation purposes, the Associate must have completed the course (usually by examination or submission of a project) rather than simply having attended the course.

AND/OR

3.3.2 Experience

- Proven work in the field of heritage or heritage management

An Associate Member will not have voting rights in the Association (as per the Constitution).

Associates will not be accredited as Professional Heritage Practitioners but will be listed simply as Associates.

4. DEFINITIONS

"apprenticeship" means working full-time for an acknowledged conservation- or heritage management expert or accredited APHP Member/Professional Heritage Practitioner on two or more of the work-activities listed in Para. 2.2. Ideally such apprenticeship should be confirmed with the Association and the expert before or during such apprenticeship. "Apprenticeship" also means satisfaction of the mentorship programme requirements.

"appropriate specialist degree or training" or "appropriate occasional courses" means specialist heritage resource-related training. This can include heritage resource-related courses completed within the member's degree.

"post-graduate diploma" means a full-time diploma offered by a university, tertiary training institution or conservation institution (recognised by the Association).

"four-year (Honours) degree" means a four-year Honours degree offered by a university or tertiary training institution (recognised by the Association).

"mentorship programme" is the Mentorship System of the Association described in the relevant documentation dealing with this system (details available on the Association website).

"specialist occasional course" means an occasional short course offered by a university or tertiary training institution or conservation institution (recognised by the Association). Examples of such courses include courses offered by ICCROM, the University of York and the Continuing Professional Development (CPD) courses offered by the University of Cape Town. For accreditation purposes, the candidate should have completed the course (usually by examination) rather than simply having attended the course.

"three-year degree" means a three-year undergraduate degree offered by a university and shall include equivalent qualifications such as four-year Bachelor of Technology offered by a South African university of technology.

SAQA: South African Qualifications Authority
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