

Minutes of the 14th Annual General Meeting of the Association of Professional Heritage Practitioners (Western Cape) held at the Cape Institute for Architecture, Cape Town on Thursday 25th May 2017 at 17h30

1. Welcome

The meeting opened at 5.50pm. Chairperson Mike Scurr welcomed everyone. Quorum was not achieved and it was noted that Section 6.5.2 of the Constitution would be utilised to confirm the decisions. The current term of office of the Executive Committee ends.

2. Attendees

Mike Scurr, Cindy Postlethwayt, Stephen Townsend, Jenna Lavin, Janine de Waal, Andrew Hall, Nicholas Wiltshire, Trevor Thorold, Walter Peters, Antonia Malan, Ashley Lillie, Chris Aucamp, Denise Boers, Steven Boers, Stefan de Kock, Constance Pansegrouw, Hayley Nicholls, John Rennie, Guillaume Narainne, Neil Schwartz, Frik Vermeulen, Melanie Attwell, Nicolas Baumann ([Addendum A](#))

Proxies

Mike Scurr on behalf of Sarah Winter
Mike Scurr on behalf of Claire Abrahamse
Mike Scurr on behalf of Louise van Riet
Mike Scurr on behalf of Brendan Hart
Nic Wiltshire on behalf of Katie Smuts
Antonia Malan on behalf of Sally Titlestad

Apologies

Vanessa Ruhlig, Yvonne Leibman, Louise van Riet, Ursula Rigby, Hennie Vos, David Gibbs, Brendan Hart, Fabio Todeschini, Margot van Heerden, Sally Titlestad, Gerrie Horn, Claire Abrahamse, William Martinson, Maureen Wolters, Bruce Eitzen, Hendrik Snyders, Sarah Winter, Chris Snelling, Katie Smuts, Andrew Berman and Lize Malan.

3. Approval of Minutes 2016 AGM

The 2016 AGM minutes ([Addendum B](#)) were approved without amendment – proposed by Trevor Thorold and seconded by Antonia Malan

4. Chairpersons Annual Report

The Chairperson gave a verbal presentation of his report ([Addendum C](#))

The outgoing Committee was thanked for their efforts. Special thanks were given to Muneerah Karriem whose secretarial support has continued to be outstanding - she is invaluable to the functioning of the organisation.

The Chairperson's Annual Report was ratified by the meeting, proposed by Ashley Lillie and seconded by Andrew Hall.

5. Treasurers Annual Report

Mike Scurr, on behalf of Sarah Winter, gave a verbal report on the financial expenditure of APHP (Addendum D). These audited statements have been signed off.

The main proposals are:

- No increase in membership fees, across all categories
- On-going provision for the payment of a person to champion the professionalisation of APHP, together with associated costs
- On-going employment of Muneerah Karriem whose secretarial support has become essential.

Special thanks were given to Sarah Winter for her work as Treasurer.

It was agreed by the members that the proposals and the report are adopted – proposed by Frik Vermeulen and seconded by Steve Townsend.

6. Professionalisation – Way Forward

Andrew Hall gave a report-back on the professionalisation process:

- The proposed regulations regarding professional registration are tied into a lengthy administrative process;
- AH and Steve T have met with EAPASA, who can only be registered when the new system comes into operation;
- AH attended a workshop in Johannesburg held by the Institute for Human Sciences. The intention is to promote the Human Sciences (heritage included) as a field of study. Presents an opportunity for APHP to grow the organisation;
- The recognition of APHP in government tender processes across the country is very positive for the organisation;
- The new regulations pertaining to the registration of professionals in the environmental and other related sectors has yet to be signed off by the Minister. It is understood that heritage has been included, although we have not been able to have sight of the proposals. AH keeping in touch with progress.
- With the growth in membership across the country, APHP Exco have been considering how to establish Chapters of the organisation in the different provinces, with representation by each on Exco. This will allow for more effective accreditation and management of local professional issues and provide all with the opportunity to benefit from membership. This is expected to be taken further by the in-coming Exco.

7. Election of Office Bearers 2017-2018

Of the current Exco, Sarah Winter; Janine de Waal; Steve Townsend; Katie Smuts and Cindy Postlethwayt will not be re-standing.

Mike Scurr and Jenna Lavin of the current Exco are prepared to re-stand for the purposes of continuity (Mike no longer wishes to be Chairperson).

Additional Nominations: Melanie Attwell, Louise van der Riet, Ursula Rigby and Stefan de Kock.

All nominees were elected unopposed. Nominated by Ashley Lillie, seconded by Trevor Thorold.

The new Executive Committee June 2017 – May 2019 are:

- Melanie Attwell;
- Louise van der Riet
- Ursula Rigby
- Stefan de Kock
- Mike Scurr
- Jenna Lavin

In terms of the Constitution, the Committee may co-opt an additional member if required. Positions will be confirmed at the first meeting of the new Exco.

8. Proposed motions

None

9. Any other business

Thanks were given to Mike Scurr for his three term commitment to APHP Exco, the last two of which he has very ably chaired. His thoughtful contributions are very much appreciated.

Concerns were expressed by members regarding HWC's proposed public participation guidelines, unworkable in many respects. Those who attended the workshop reported back and indicated that following further review of the proposals by HWC, there will be an additional opportunity to comment. A fair and equitable position is required and all relevant stakeholders must be invited to comment.

10. Presentation

The meeting temporarily adjourned for a presentation by John Gribble on the book "We Die like Brothers": The South African Native Labour Corps and the sinking of the SS Mendi by John Gribble and Graham Scott. The book is available at most bookstores. Thanks to John for a very interesting discussion.

11. Closure

The meeting was re-convened in terms of Section 6.5.2 of the Constitution. The resolutions of the meeting were all ratified, proposed by Steve Townsend and seconded by Ashley Lillie. The meeting adjourned at 7.30, followed by drinks and snacks.