

1. **Present:** Gavin McLachlan (**GM**), William Martinson (**WM**), Richard Hill (**RH**), Jonathan Stone (**JS**), Dorelle Sapere (**DS**), David Gibbs (**DG**)  
**Secretary:** Grace V Martinson (**GVM**)
2. **Apologies:** Elwyn Harlech Jones (**EHJ**)
3. **Opening and welcome**
  - GM noted apologies, DS and DG welcomed as their first ExCo meeting.
4. **Approval of the minutes of the previous meeting (15<sup>th</sup> June 2022)**
  - It was agreed to approve the version of minutes as revised by RH of the previous meeting dated 15<sup>th</sup> June 2022. WM proposed its acceptance, GM seconded.
6. **Matters arising** from the minutes of the previous meeting – Noted as per portfolios on the agenda.
8. **Professionalisation**
  - RH noted that APHP decided at the AGM on 25<sup>th</sup> May 2022 to set conditions under which APHP is willing to hand over to EAPASA the application to the South African Qualifications Authority (SAQA) to register the Professional Heritage Practitioner (PHP) designation, which conditions are to be contained in a Memorandum of Agreement (MoA) between the two associations. APHP also made it clear that the MoA needs to be in place before EAPASA submits the application to SAQA.
  - RH noted that APHP emailed a letter about this process to Dr Sithole on 1<sup>st</sup> June 2022. RH also emailed to Dr Sithole, on 13<sup>th</sup> June 2022, the Memorandum to APHP Members requesting comments on the draft MoA Conditions. Dr Sithole indicated he would table this document at the EAPASA ExCo meeting on 14<sup>th</sup> June 2022.
  - APHP sent a letter dated 1<sup>st</sup> July 2022 to Dr Sithole containing the APHP list of conditions approved by members in the round-robin online vote (which closed on 30<sup>th</sup> June 2022), together with the updated version of the application to SAQA, the PHP Core Competencies, the CPD Policy and the Recognition of Prior Learning Policy.
  - APHP received a response from an intern at EAPASA on 20<sup>th</sup> July 2022 stating that the application that APHP had prepared was to be submitted to SAQA the following week, and that the MoA is acknowledged and will be sent to ExCo for consideration at the next Board sitting (in September).

- As this was not what APHP intended, RH sent a WhatsApp message to Dr Sithole on 26<sup>th</sup> July 2022 indicating that the MoA was needed before the application can be submitted to SAQA.
- Dr Sithole requested, in his WhatsApp response to RH, a motivation why a MoA is required, noting that:
  - APHP insisting that EAPASA only submit the application to SAQA after the signing of the MoA may delay the submission.
  - The only other voluntary association that EAPASA has a MoA with is the International Association for Impact Assessment South African Affiliate (IAIASa) because of the long historical relationship that IAIAsa has had with EAPASA.
  - MoAs with other disciplines/groupings seeking registration of designations with SAQA through EAPASA still has to be discussed at Board level.
  - If EAPASA signs a MoA with APHP, will they need to sign MoAs with all of these disciplines/groupings, e.g. Environmental Control Officers (ECOs)?

Dr Sithole asked that the APHP motivation address the following points:

- What does the signing of the MoA between APHP and EAPASA really mean?
- Why is critical for EAPASA to sign an MoA with APHP at the moment?
- What is the rationale behind the MoA?

Dr Sithole requested a document outlining why this is a key issue, so he can prepare for the next EAPASA ExCo meeting and present it. He acknowledged that the PHP application to SAQA is on hold until the issue of the MoA is resolved.

- RH noted that:
  - The APHP letters sent to Dr Sithole on 1<sup>st</sup> June 2022 and 1<sup>st</sup> July 2022 contain such a motivation.
  - The ECO grouping is not a formal association with a 20-year history like APHP, but an informal team of Environmental Assessment Practitioners who specialise in post-decision implementation on specific projects and construction sites, and can be easily subsumed under EAPASA.
  - APHP is in a different category and can provide EAPASA with a motivation why the MoA is appropriate, drawing on and elaborating on the information in our previous communications.
- GM proposed two options:
  - 1 - accept EAPASA's opposition to MoA, or
  - 2 - APHP does not accept that position and does want the MoA.
- Option 2 supported by DS, JS, DG, WM.

- RH and GM will formulate a positively stated motivational response to EAPASA. RH noted that EAPASA ExCo only meets every quarter with the next meeting in September 2022.
- In response to a question from DG, RH noted that the heritage qualification in the application to SAQA is described as follows:
  - National Qualifications Framework (NQF) Level 8 Qualification or higher in any one of the range of heritage-related disciplines; or be able to demonstrate substantial experience of at least seven (7) years as a heritage practitioner; and because 4-year NQF Level 8 degrees focusing solely on Heritage Resource Management are uncommon, there is a further academic requirement namely formal specialist training in conservation or heritage resource management.
- RH was excused from the meeting.

## **7. Transformation**

- DS will present ideas at next meeting.
- DG noted that working with youth and transformation IS a heritage issue. GM notes that portfolio allocation is not exclusive and all members are encouraged to become involved.
- GM suggests DS call Emmylou Rabe-Bailey, Jenna Lavin or Claire Abrahamse. Noted that APHP is viewed as white elite. Suggests that APHP develop programme that can be achieved and aimed at, as we are voluntary and have limited time, that is broadly acceptable to all.

## **8. Finances - WM**

- WM thanks GVB and Louise van Riet.
- Banking: We have resolution signed by previous ExCo to proceed with the transfer of responsibilities from Louise van Riet (previous treasurer) to WM for submission to Standard Bank.
- Trial balance showing pertinent figures:
  - Bank R 68 007.15
  - Accounts Receivable R 29 955.00 – emails to be re-sent requesting payment
  - Survey Monkey R 540.00 allocated to Consulting – Professionalisation
  - Overseas payment from member, extra charge of R10 allocated to Bank Fees

**10. Membership - JS**

- JS suggests a table that tracks applications with dates etc. to make the turnaround time fast.
- JS noted that there is a spread of non-male none-pale applicants, at first glance there appears to be a steady diversification and transformation.

**11. Liaising with Heritage Authorities and Related Bodies – DG**

- GM noted that if liaising required in other provinces where committee members reside, the committee members in that region can attend the meeting. JS in Gauteng, WM in Eastern Cape.
- DG noted that he is currently Chair of the Impact Assessment Committee and reports to the Council of HWC quarterly. SAHRA is based in Cape Town.
- HWC is operating remotely, and processes are now digitised and streamlined. New checklists for submissions are in the process of being developed so that the package of information for submission is complete. Standardisation of terminology and the meaning/definition thereof is currently being investigated so that all parties understand what is meant by particular terminology.
- MG noted Jenna Lavin, Emmylou Rabe-Bailey and Claire Abrahamse were involved in liaising with heritage authorities and related bodies and DG could contact them for background information.
- DG noted that where a province is not functioning, there is an escalation to the national body.

**12. Any other business**

- 7<sup>th</sup> member required: possible consideration Bruce Eitzen and Karin Dugmore-Strom.

**13. Date of next meeting**

Tuesday 23rd August 2022 at 14h00.

**14. Closure**

Meeting closed at 15h10.