



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON
19 AUGUST 2019**

at 12:00 at 103 d'Urban Street, Bothasig, Cape Town

PRESENT: Emmylou Bailey (EB), Louise van Riet (LvR), Claire Abrahamse (CA), Jenna Lavin (JL) and Ursula Rigby (UR)

APOLOGIES: Wouter Fourie (WF) and Gavin McLachlan (GM)

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

JL welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

WF and GM tendered their apologies.

4. Approval of Agenda

It was agreed to approve the Agenda upon the addition of Henry Aikman's emailed query regarding a ROD from HWC on the Enslin Street, Paarl matter, to be discussed under item 6.6.

5. Approval of previous minutes

The minutes of previous meeting held on 22 July was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approaches in the heritage sector
- (2) SABTACO Meeting
- (3) Professional Development and Professionalisation Engagement
- (4) APHP Logo and Infograph
- (5) Accreditation Matters
- (6) Interaction with Authorities (COCT, HWC and SAHRA)
- (7) HWC Draft Regulations 30 & 31
- (8) Revisions to Ethical guidelines and disciplinary process and code of conduct
- (9) Anson Square Workshop

6.1 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approach in the heritage sector

- EB informed that she was still busy drafting the position paper and will hopefully have most of it complete by the next ExCo meeting.

- ExCo noted that the paper should highlight the issues emanating from the Conference and of those in attendance.

6.2 SABBACO Meeting

- JL and EB informed ExCo of their meeting with Quahnita Samie and her colleagues of SABBACO.
- JL felt it was a positive meet and agreed to follow up with Quahnita regarding a letter of support from SABBACO endorsing APHP's plans to seek professionalisation via EPASA, as well as the date Quahnita secures for a meeting with Supply Chain Management to discuss and confirm that APHP membership should not be a requirement for heritage tender submissions.

6.3 Professional Development and Professionalisation Engagement

- It was noted that **JL** and **WF** were tasked to see how APHP's current accreditation guidelines could align to the 6 core competencies outlined by EPASA as per their accreditation guidelines.
- It was agreed to defer this matter one more time.
- ExCo further noted JL attendance at the IAIA SA Conference to be held on 22 Thursday; **JL** was tasked to give feedback at the next meeting.

6.4 APHP Logo and Infograph

- EB confirmed that it seemed Janine de Waal was the only one who had a problem with the logo; David Gibbs confirmed he does not have a problem with it and was happy with the feedback received from EB.

6.5 Accreditation Matters

- ExCo noted the email query from Bruce Eitzen seeking the names of fellow APHP members who are experienced social historians.
- ExCo resolved that members' should put such requests in writing, noting a brief description of the project they involved in and the expertise they require; **MK** would then forward on the said request via email to the membership.
- ExCo further resolved that the membership should be informed of the reason why the competency tables had not been updated and asked if they want it re-circulated; **JL** was tasked to pen the wording of the email to be sent to the membership.
- **EB** informed that she would send the email to the Candidate group as soon as she receives their respective email addresses.
- **MK** confirmed that they had been sent to EB on the morning of 19 August.
- LvR informed ExCo that Acc Comm members were not in favour of amending the Constitution to allow for an additional 'Academic' membership category and neither of extending voting rights to associate members.
- It was noted that the Associate category was initiated to cater for Academics anyway.
- ExCo resolved to keep things as is, but to open up ExCo meetings to a representative from the Candidate and Associate members to observe and voice opinions but without voting rights.
- ExCo ratified the recommendation from Acc Comm that Joy Campkin-Smith submits an HIA for Acc Comm's review before awarding her professional status.

- ExCo ratified Claudia Filipe's Candidate accreditation by Acc Comm.

6.6 Interaction with heritage authorities

- It was noted that **WF** and **GM** were tasked to send APHP's letter to Heritage Authorities and Institutions to their respective provincial and local heritage authorities; feedback to be given at the next meeting.
- **JL** informed ExCo that Melanie Attwell had still not responded to her 'follow up' emails regarding the letter she agreed to amend on behalf of APHP for publishing onto the Daily Maverick's website.
- **JL** agreed to contact Melanie again regarding the importance of posting her amended letter to the Daily Maverick's website as it will serve to inform parliamentary budget and audit committees about the need for heritage funding from Government.
- ExCo noted Henry Aikman's emailed query regarding a ROD from HWC on the Enslin Street Paarl matter; upon discussion it was resolved that Henry misunderstood the decision taken by HWC.
- **JL** agreed to inform Henry accordingly.
- **UR** and **JL** agreed to pen the wording of the email to be sent to HWC Council Chair requesting a meeting to discuss issues pertaining to APHP members serving on HWC Committees as well as the issue of HWC approved heritage surveys and inventories not being filtered down to Heritage officers and Committees resulting in them making uninformed decisions.
- ExCo members also agreed to casually inform HWC Heritage officers of the importance of their presence at PPDF meetings and to encourage them to attend these meetings.
- **JL** agreed to ask and forward Gerhard Gerber's 2nd amended SOP (Standard Operating Procedures) with DEA&DP to ExCo.
- **JL** further agreed to ask Gerhard Gerber to conduct a workshop with APHP on the amended SOP's.
- **UR** agreed to contact Kommie at SAHRA for a meeting set up.

6.7 HWC Draft Regulations section 30 & 31

- It was noted there had been no response to APHP's letter sent to both the HWC Council Chairperson and CEO, other than an acknowledgement of receipt.
- **CA** was tasked to finalise inputs regarding HWC's Public Participation Guidelines and adapt the letter previously sent to HWC for re-issue.

6.8 Revisions to Ethical guidelines and disciplinary process and code of conduct

- LvR reported that Antonia Malan was away till the end of August and they will upon Antonia's return continue engaging via email regarding the aforementioned documents and will between them pen revisions for ExCo's consideration and approval.

6.9 Anson Square Workshop

- CA informed ExCo that the Anson team plan to meet on the 3rd September and that Stephen Townsend had already sent in his written opinion on the matter.

- **CA** agreed to provide feedback at the next meeting regarding the framework for the practice guidelines.

7. Other Matters

- There were no other matters discussed.

8. Date of Next Meeting

- It was agreed that the next meeting would be decided upon via email.

9. Closure

- The meeting closed at 13.40.