



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON
22 JULY 2019**

at 12:00 at 38 Wale Street Chambers, Wale Street, Cape Town

PRESENT: Emmylou Bailey (EB), Louise van Riet (LvR), Claire Abrahamse (CA), Jenna Lavin (JL) and Wouter Fourie (WF) and Gavin McLachlan (GM) via UberConference

APOLOGIES: Ursula Rigby (UR)

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

JL welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

UR tendered her apologies.

4. Approval of Agenda

It was agreed to approve the Agenda.

5. Approval of previous minutes

The minutes of previous meeting held on 26 June was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approaches in the heritage sector (2) Anson Square workshop (3) Professional Development and Professionalisation Engagement (4) Mentorship beyond the MPhil (IAIA SA Conference) (5) APHP Logo (6) Interaction with Authorities (COCT, HWC and SAHRA) (7) Relationship with SBTACO (8) Revisions to Ethical guidelines and disciplinary process and code of conduct (9) Accreditation Matters (10) HWC Draft Regulations 30 & 31 (11) ASAPA Conference

6.1 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approach in the heritage sector

- It was noted that the position paper emanating from APHP's conference on: Reconnecting

Heritage: Unpacking Heritage Dissonance still had to be drafted.

- **JL** agreed that she would circulate the rough draft to ExCo for their urgent input and comments.
- **EB** was tasked to write out the position paper noting in her introductory paragraph the definition of a heritage practitioner as well as an explanation to the perception challenge of heritage within the Western Cape Province being built environment focused and APHP's attempts to not change that but to add a layer taking all aspects of heritage into account.
- ExCo agreed that the position paper would upon completion be forwarded to the membership.

6.2 Anson Square workshop

- CA informed ExCo of the 2 week deadline given to the Anson Square workshop team for their respective tasks and that she intends setting up another meeting with them soon.

6.3 Professional Development and Professionalisation Engagement

- It was agreed to defer this matter.
- **JL** and **WF** was tasked to see how APHP's current accreditation guidelines could align to the 6 core competencies outlined by EPASA as per their accreditation guidelines and report back at the next meeting.

6.4 Mentorship beyond the MPhil (IAIA SA Conference)

- ExCo agreed that **JL** would attend the IAIA SA conference on behalf of APHP and to cover all travel and related costs.
- **JL** was tasked to email the conference convenor informing her that she will attend the conference and that the registration is for one day and not three as previously advised.
- **JL** agreed to email Stephen Stead advising him that whilst APHP agrees on the issues he raised in his article, we are only able to draft and issue statements of best practice and peer review.

6.5 APHP Logo

- ExCo noted the use of an Aloe plant as a watermark for the 2019/2020 membership certificates and agreed to use a stone cobbled building for the 2020/2021 membership certificates.
- It was noted that Janine de Waal was still on an overseas trip and that **EB** had emailed her requesting they meet to discuss the issues she has with the logo.

6.6 Interaction with heritage authorities

- **JL** agreed to forward **WF** and **GM** the letter APHP previously sent to provincial and local heritage authorities within the Western Cape.
- **WF** and **GM** were tasked to amend the letter and send it to their respective provincial and local heritage authorities.
- **JL** informed ExCo that Melanie Attwell had not responded to her 'follow up' email regarding the letter she agreed to amend on behalf of APHP for publishing onto the Daily Maverick's website.

6.7 Relationship with SBTACO

- **JL** informed ExCo that Quahnita Samie replied to her email advising that her SBTACO

colleagues were only available for a meeting sometime early August.

- It was agreed to propose a meet on Monday, 12 August; **JL** was tasked to email Quahnita advising accordingly.

6.8 Revisions to Ethical guidelines and disciplinary process and code of conduct

- LvR reported that she and Antonia Malan were currently engaging via email regarding the aforementioned documents and will between them pen revisions for ExCo's consideration and approval.

6.9 Accreditation Matters

- ExCo noted Sibongile Matondo's candidate member accreditation and ratification via email.
- It was noted that EB questioned the candidate member accreditation awarded to Maurietta Stewart instead of professional member, given her senior position at the COCT and the type of work she is involved in, as well as that of Naomi Roux, who lectures and convenes the MPhil programme at UCT.
- It was agreed that **EB** would email Maurietta and Naomi regarding the above.
- ExCo also noted the case of that of Prof Alta Steenkamp, an associate member who lectures at UCT's school of Architecture, Planning and Geomatics.
- It was further agreed that **LvR** raise these issues with the Accreditation Committee as well as the possible addition of an academic membership category or to amend the Constitution to allow Associate members to serve on ExCo.

6.10 HWC Draft Regulations section 30 & 31

- ExCo noted that the guidelines were unclear and that there were no timeframes indicated as to when the regulations needed to be complied with.
- **CA** was tasked to go through the document, provide specific feedback on notable issues and report back at the next meeting.

6.11 ASAPA Conference

- JL and EB informed ExCo that their presentation at the ASAPA conference went well and that they received lots of positive feedback.
- It was agreed to forward ASAPA the finalised position paper on the outcomes of our conference on Reconnecting Heritage: Unpacking Heritage Dissonance for comment.
- It was noted that ASAPA has SAQA recognition and that they have a student body amongst their candidate members where programmes and workshops are arranged to assist them gain the necessary experience and training to reach professional status.
- **EB** was tasked to email APHP's candidate members to probe the possibility of setting up a similar body amongst themselves where programmes and workshops can be arranged to assist them gain the necessary experience and training to reach professional status as well.

7. Other Matters

- There were no other matters discussed.

8. Date of Next Meeting

- It was agreed that the next meeting would be decided upon via email.

9. Closure

- The meeting closed at 13.34.