



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON  
24 FEBRUARY 2020**

at 13:00 at 20 Alexandra Avenue, Oranjezicht

**PRESENT:** Emmylou Bailey (EB), Ursula Rigby (UR), Jenna Lavin (JL), and

**Via Whatsapp call:** Gavin McLachlan

**APOLOGIES:** Louise van Riet (LvR) and Claire Abrahamse

**Secretary:** Muneerah Karriem (MK)

**1. Opening and welcome**

JL welcomed ExCo members.

**2. Attendance**

Recorded as per minutes.

**3. Apologies**

LvR and CA tendered their apologies.

**4. Approval of Agenda**

It was agreed to approve the Agenda.

**5. Approval of previous minutes**

The minutes of previous meeting held on 20 January 2020 was approved.

**6. Matters to be addressed**

JL noted that matters to be addressed at this meeting included:

- (1) Replacement for Wouter Fourie on ExCo
- (2) 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approaches in the heritage sector
- (3) Revisions to Ethical guidelines and disciplinary process and code of conduct
- (4) New Year Event on Intangible Heritage
- (5) Accreditation Matters
- (6) PPDF Meeting
- (7) Interaction with Authorities (COCT, HWC and SAHRA)
- (8) Anson Square Workshop
- (9) APHP Infograph
- (10) Gauteng and Eastern Cape Roadshows
- (11) 2020/2021 Membership Certificates Watermark
- (12) Professional Development and Professionalisation Engagement

### 6.1 Replacement for Wouter Fourie on ExCo

- ExCo noted the nomination of Adre Aggenbach, a Gauteng based accredited member to possibly replace Wouter Fourie on ExCo.
- It was agreed that **UR** would contact Adre regarding her nomination and willingness to be on ExCo.

### 6.2 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approach in the heritage sector

- ExCo noted Bruce Eitzen comments and reservations on the conference position paper.
- ExCo re-iterated its stance that the conference position paper was drafted in-line with the issues raised and outcomes reached at the conference.
- ExCo further noted that the aim of the paper was to acknowledge and note potential steps to address and include heritages excluded in the past; which is in-line with UNESCO's aims to address these gaps; not to exclude built environment heritages.
- UR noted and cited the many papers at UNESCO addressing issues of this nature.
- **UR** agreed to forward the said papers to EB.
- **EB** was tasked to amend the title of the position paper to note that it's the Conference position paper and reword it to appease those amongst the membership who have fears that intangible heritage will dominate heritages of the built environment.

### 6.3 Revisions to Ethical Guidelines and code of conduct documents

- ExCo noted the comments received from members and await the 28 February deadline for finalisation.
- It was agreed to send the membership a reminder email about the deadline for comments.

### 6.4 New Year Event on Intangible Heritage

- ExCo noted the small but successful turn out of the event in terms of interesting and thought provoking presentations delivered by the speakers.
- ExCo noted that the presentation documents from Deirdre Prins-Solani and Wendy Wilson had since been uploaded to the website.
- **EB** agreed to contact Richard Summers for a copy of his presentation for upload to the website.
- **EB** further agreed to contact Deirdre for the list of reading material she recommended members read up on, in order to post it to Facebook.
- ExCo noted the emailed suggestion from Bridget O'Donoghue that APHP create event surveys to gauge member inputs on APHP events.
- **EB** agreed to create such a survey via Google Forms and draft a list of questions to gauge members feelings around the recent event APHP had.
- It was agreed that **EB** would circulate the list questions to ExCo beforehand.

### 6.5 Accreditation Matters

- EB confirmed that she emailed Janine Loubser the list of candidate members' email addresses for her to take forward in organising amongst them to select a representative to sit in on ExCo meetings.
- ExCo noted the membership applications received and agreed to defer them until **LvR** returns from India.

## 6.6 PPDF Meeting

- ExCo noted that the next PPDF meeting would take place on Wednesday, 26 February.
- **JL** agreed to report back on the meeting shortly thereafter and officially at the next ExCo meeting.

## 6.7 Interaction with Heritage Authorities/Institutions

- ExCo noted the HWC minutes of meeting UR drafted for their comment.
- **ExCo members** agreed to provide their respective comments by Friday, 28 February in order for it to be circulated to HWC for their input and thereafter to the membership.
- ExCo noted that APHP and members of CIFA had been invited to HWC's Strategic Council Planning meeting on Wednesday, 26 February for 20 min slot presentations.
- It was agreed that **JL** would summarise APHP's list of concerns around:
  - qualified staff and staff retention
  - inconsistency in decision making
  - public participation guidelines
  - discussions regarding APHP intention for registration under EPASA versus DAC
  - issues around APHP membership as a tender requirement
- **GM** informed ExCo that he and Bryan Wintermeyer agreed to wait till an ECPHRA meeting is scheduled for Port Elizabeth; he noted that there will be one soon which he and Bryan will attend.
- ExCo noted the list of questions UR drafted and sent through to GM in order for them utilise at their meeting with ECPHRA.
- **JL** informed that she would be in East London next week and will try and co-ordinate a meeting with the local municipality whilst over there.
- **UR** agreed to email Kommie of SAHRA for an APHP and SAHRA meeting.
- **JL** noted she personally informed Kommie about a meet beforehand and will do so again on Friday, noting that **UR's** email should precede such a discussion with Kommie.
- **UR** agreed to set up another meeting with COCT and noted that the next HWC meeting takes place on Friday, 27 March.

## 6.8 Anson Square workshop

- It was noted that **CA** intends to send the document to ExCo for input and that it thereafter be circulated to the membership.

## 6.9 Infograph

- **EB** agreed to resend the high resolution version of the logo to CA.

## 6.10 Gauteng and Eastern Cape Roadshows

- EB informed ExCo that she drafted a QR code to incorporate onto the infograph and pamphlets.
- It was noted that the QR code, once scanned using a QR code scanner found on most smart phones, takes one to APHP's website.
- **EB** noted her trip to Rhodes University in order to do some lectures and agreed to take some infograph posters and pamphlets with her to distribute amongst the students and faculty.

### **6.11 2020/2021 Membership Certificates Watermark**

- ExCo noted the agreed upon use of James Walton's corbelled stone hut building as a watermark for our 2020/2021 membership certificates.
- JL noted that she sent CA the link to the VASSA Journal containing a picture of the building and that **CA** agreed to change it into a watermark.
- **MK** agreed to follow up with CA.

### **6.12 Professional Development and Professionalisation Engagement**

- It was noted that this item remains a work in progress and noted the March 2020 deadline.

## **7. Other Matters**

### **7.1 HASA Survey**

- ExCo noted the email enquiry by Jacque Stoltz of HASA for APHP to circulate a survey he drafted to our membership on the state of heritage conservation in South Africa.
- **JL** agreed to reply to Jacque, noting that APHP would be happy to circulate the survey amongst our membership and that he shares the data from it with us.

### **7.2 Heritage Digitisation Project**

- JL informed ExCo of CTS and DAC survey to determine the state of current heritage digitisation projects in South Africa.

## **8. Date of Next Meeting**

- It was agreed that the next meeting would be decided upon via email.

## **9. Closure**

- The meeting closed at 14.18.