



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON
25 NOVEMBER 2019**

at 12:00 at 38 Wale Street Chambers, Wale Street, Cape Town

PRESENT: Emmylou Bailey (EB), Claire Abrahamse (CA), Jenna Lavin (JL), Louise van Riet (LvR), Ursula Rigby (UR)

APOLOGIES: Wouter Fourie (WF) and Gavin McLachlan (GM)

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

JL welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

WF and GM tendered their apologies.

4. Approval of Agenda

It was agreed to approve the Agenda.

5. Approval of previous minutes

The minutes of previous meeting held on 28 October was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approaches in the heritage sector
- (2) Accreditation Matters
- (3) PPDF Meeting
- (4) Interaction with Authorities (COCT, HWC and SAHRA)
- (5) Anson Square Workshop
- (6) APHP Infograph
- (7) Revisions to Ethical guidelines and disciplinary process and code of conduct
- (8) Professional Development and Professionalisation Engagement

6.1 2019/2020 project: Development of position paper on how to address issues of social significance as part of best practices approach in the heritage sector

- ExCo agreed to ratify EB's draft of APHP's conference position paper.
- It was further agreed:

- to forward the said draft to the membership for their review and input,
- that the attached draft accompany an email noting a summary of what ExCo envisaged and accomplished over the last 6 months, as well as
- APHP's upcoming meet and noted discussion points with HWC on 6th December.
- to then forward the said document, upon the input and approval of the membership, to SABTACO and other relevant and interested parties.

6.2 Accreditation Matters

- ExCo agreed that the email informing the membership of "ExCo's doings" would be incorporated within the email informing of ExCo's ratification of EB's draft of APHP's conference position paper.
- **EB** agreed to follow up with Janine Flaneer Loubser, asking and providing her with the email addresses of fellow candidate members in order for her to initiate the set-up of a candidate member student group from amongst themselves.
- ExCO noted that the proposed candidate member student group are then privy to nominate someone from amongst themselves to sit in on ExCo meetings and to provide inputs pertinent to candidates and their progression to that of a professional.
- ExCo noted its reservations in awarding full accreditation to Joy Campkin-Smith just yet and tasked LvR to inform Acc Comm of ExCo's concerns regarding the noted gaps within her portfolio and experience pertinent to allow for full accreditation.
- It was noted that Chamisamoyo Pirerenyatwa and Gillian Chirekema had failed to pay the necessary membership application fee and thus their applications were not discussed.
- ExCo noted that Richard Summers and Clarice Arendse both qualified to take up the Associate membership category.
- It was however agreed to ratify their Friend membership application with the offer of Associate if they so wish.

6.3 PPDF Meeting

- ExCo noted that much of what is considered heritage falls within the environment and could thus easily fall under both the NEMA and NHRA legislation.
- ExCo further noted the current lack of adequate government funding into heritage authorising bodies as opposed to that of DEA&DP and discussed the possibility of restructure, so that heritage falls under DEA&DP instead of DCAS.
- It was agreed to approach Richard Summers and Jan Glazewski, both environmental law specialists for a legal opinion on where best 'heritage' fits in terms of the above.
- It was noted that APHP had missed the 14th November deadline for tabling of Agenda items; and it was thus agreed to take more of an observer role at the meeting on the 3rd December, but to take the outcomes from this meeting to APHP's meeting with HWC on the 6th December.

6.4 Interaction with Heritage Authorities/Institutions

- ExCo agreed to defer discussions around meeting requests with other PHRAs, local authorities and SAHRA for now.
- ExCo noted JL's email and members' subsequent replies regarding Collette Scheermeyer's request for a meeting between HWC and APHP's ExCo.
- ExCo further noted the agreed upon date of 6 December from 2pm – 4pm.
- It was noted that the following Agenda items were suggested:
 - Concerns around how processes are followed
 - Open lines of communication
 - Status of Draft Provisional Bill
 - Public Participation Guidelines

- **JL** and **LvR** agreed to collate the list in terms of specifics and high level questions and to send it to Collette.
- **LvR** further agreed to liaise with GM in terms of the set of questions he could use, possibly similar to that of the Agenda items for HWC, for his meet with ECPHRA and local authorities.

6.5 Anson Square

- **CA** informed that she had put a framework of guidelines document together but prefers to send it to Sarah Winter and Stephen Townsend first for their respective inputs and would inform ExCo accordingly.

6.6 APHP Infograph

- **CA** confirmed that she would have the infograph ready by the end of this week.

6.7 Revisions to Ethical guidelines and disciplinary process and code of conduct

LvR informed ExCo that:

- Stefan de Kock and Antonia had met to discuss the proposed changes he had made to the said documents, and
- She and Antonia would meet on Tuesday, 26 November to finalise to the revisions to the documents.

6.8 Professional Development and Professionalisation Engagement

- It was noted that this item remains a work in progress.

7. Other Matters

7.1 Meet with membership

- ExCo noted the proposed date of 22 January 2020 for the membership 'get together'.
- **EB** agreed to try and secure the use of the Granary as a venue, as well as contact Paul Weinberg regarding the possibility of having him display his photographs of historical sites, either at the 'get together' or at our AGM in May 2020.
- **MK** was tasked to send the membership a 'save the date' invite informing them of the 22 January 2020 meet and that the guest speakers are to be confirmed.

8. Date of Next Meeting

- It was agreed that the next meeting would be decided upon via email.

9. Closure

- The meeting closed at 13.30.