



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON
26 JUNE 2019**

at 12:00 at Block B2, Edison Square, Corner of Century Avenue and Edison Way, Century City

PRESENT: Emmylou Bailey (EB), Louise van Riet (LvR), Ursula Rigby (UR), Claire Abrahamse (CA), Jenna Lavin (JL) and

Wouter Fourie (WF) and Gavin McLachlan (GM) via UberConference

APOLOGIES: None

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

JL welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

None received.

4. Approval of Agenda

It was agreed to approve the Agenda subject to the additions of:

- sub heading Stefan Stead article posted on the Daily Maverick's website under item 6.5;
- ASAPA Conference and
- Accreditation Matters under Other Matters

5. Approval of previous minutes

The minutes of previous meeting held on 20 May was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) Report back - AGM (2) Anson Square (3) Professionalisation and EPASA (4) APHP Logo (5) IAIA SA Conference (6) HWC Draft Regulations section 30 & 31 (7) Revisions to Ethical guidelines and disciplinary process and code of conduct (8) Interaction with Authorities (COCT, HWC and SAHRA)

6.1 Report back – AGM

- JL presented a report back on the AGM held on 29 May and welcomed Claire Abrahamse,

Wouter Fourie and Gavin McLachlan; the 3 new ExCo members nominated and voted in onto the Executive at the AGM.

- JL further briefed the new members on APHP's plans to be professionally recognised and to do so via EPASA.
- ExCo discussed and agreed that the following portfolios will be managed by the mentioned ExCo member:
 - Chairperson – **Jenna Lavin**
 - Treasurer – **Louise van Riet**
 - Social Media and Events – **Emmylou Bailey**
 - Authority Engagement – **Ursula Rigby and Claire Abrahamse** (Western Cape)
 - **Wouter Fourie** (Gauteng)
 - **Gavin McLachlan** (Eastern Cape)
 - Accreditation Committee – **Louise van Riet**
 - Professional Development and Professionalisation Engagement with EPASA, DAC, DEA, HWC and SAHRA – **Jenna Lavin** and **Wouter Fourie**; **Gavin McLachlan** to assist where necessary
- ExCo resolved, as per the outcomes of APHP's conference held in April 2019 and as a project for the 2019/2020 Executive; to develop minimum standards for the development of a position paper on how to address issues of social significance as part of best practices approaches in the heritage sector.

6.2 Anson Square Judgement workshop

- JL briefed WF and GM on the above mentioned matter and of APHP's intention to draft a best practice statement regarding the definitions of change of character and site, as well as size of site in terms of Section 38 of the NHRA.
- It was noted that CA formed part of the 7 member team, comprising; Mike Scurr, Sarah Winter, Bridget O'Donoghue, Chris Snelling, Nicholas Baumann and Stephen Townsend, tasked to workshop this matter on behalf of APHP.
- It was noted that the first workshop session took place on Saturday, 25 May and that **CA** had been tasked to look at possible case studies prior to the Anson Square matter by engaging with our membership in terms of where they felt an HIA was needed and it was not.
- **CA** agreed to chair proceedings at the workshop sessions and report back at ExCo meetings.

6.3 Professionalisation and EPASA

- JL briefed ExCo members on the meeting with Richard Hill.
- It was agreed that **JL** and **WF** would read through APHP's current accreditation guidelines document to see how it could align to the 6 core competencies outlined by EPASA as per their accreditation guidelines.

6.4 APHP Logo

- ExCo noted the current objection to APHP's new logo and agreed that **EB** would once again contact Janine de Waal in order to discuss aspects of the logo she was not happy with.
- ExCo further agreed that no additional monies will be spent regarding the logo.
- It was agreed not to use the new APHP logo as a watermark for the 2019/2020 membership certificates; **EB** was tasked to brainstorm ideas for a possible logo and inform ExCo by the end of the week.

6.5 IAIA SA Conference

- ExCo noted the article by Stephen Stead on Professionalisation and Standards for Heritage Impact Assessments, posted on the Daily Maverick website and his presentation thereof at the IAIA SA conference to be held in September.
- ExCo further notes the issue mentioned in the article regarding mentorship beyond the MPhil and agreed to make this matter a standing item on future ExCo meeting agendas.
- ExCo agreed that APHP ExCo representation at this conference would be beneficial and that **JL** would investigate and inform as to which sessions would be applicable, as well as the cost associated of attendance.

6.6 HWC Draft Regulations section 30 & 31

- ExCo ratified the letter JL drafted and agreed for it to be sent to HWC's CEO, Mxolisi Dlamuka and HWC's Council Chair, Antonia Malan.

6.7 Revisions to Ethical guidelines and disciplinary process and code of conduct documents

- **LvR** agreed to manage this matter on behalf of ExCo and continue engaging with Antonia Malan regarding the drafting of the above mentioned documents.

6.8 Interaction with Heritage Authorities

- UR reported back on the meeting with the COCT and that she awaits the latest COCT organogram in order for APHP to escalate any issues to the relevant persons on a higher level.
- ExCo noted and welcomed the news that the COCT would be stamping drawings electronically.
- **JL** agreed to forward Kommie and Ben of SAHRA's email addresses to **UR** in order for her to set up a meeting a formal meeting between APHP and SAHRA.
- It was agreed that WF and GM would try and open up communication processes with their own respective PHRA's and local municipalities.
- **JL** agreed to follow up with Melanie Attwell regarding the letter she agreed to adapt on behalf of APHP for posting to the Daily Maverick's website.
- It was agreed that **JL** and **LvR** would attend future PPDF meetings.

7. Other Matters

7.1 ASAPA Conference

- It was noted that JL and EB would conduct a presentation on the outcomes of APHP conference on: Reconnecting Heritage: Unpacking Heritage Dissonance at the ASAPA conference.

7.2 Accreditation Matters

- **LvR** informed ExCo that she sent Sibongile Matondo's Associate membership application to the Accreditation Committee, with the recommendation that Candidate membership suited the applicant more; LvR still awaits Acc Comm members' responses.

7.3 Meeting with SBTACO

- JL informed ExCo of Quahnita Samie's email requesting a possible meeting between APHP and SBTACO to discuss relationship opportunities.
- ExCo welcomed the idea and **JL** agreed to email Quahnita regarding meeting dates.

8. Date of Next Meeting

- It was noted that the next meeting and subsequent meeting dates for the rest of the year will be decided upon via email.

9. Closure

- The meeting closed at 13.57.