



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON  
26 OCTOBER 2020  
at 12:00 via Zoom Conference Call**

**PRESENT:** Jenna Lavin (JL), Louise van Riet (LvR), Claire Abrahamse (CA), Adre Aggenbach (AA), Emmylou Bailey (EB) – joined at 12.45

**APOLOGIES:** Ursula Rigby (UR), and Gavin McLachlan (GM)

**Secretary:** Muneerah Karriem (MK)

**1. Opening and welcome**

JL welcomed ExCo members noting apologies from GM and tentative apologies from UR and EB, should they not manage to join the meeting.

**2. Attendance**

Recorded as per minutes.

**3. Apologies**

GM and UR tendered their apologies.

**4. Approval of Agenda**

It was agreed to approve the Agenda.

**5. Approval of previous minutes**

ExCo agreed to approved the minutes of previous meetings held on 24 August 2020 and 28 September 2020 respectively.

**6. Matters to be addressed**

JL noted that matters to be addressed at this meeting included:

(1) Transformation towards a just practice (2) SAHRA Survey Project (3) Professional Development and Professionalisation Engagement (4) Standardised application templates and CPD opportunity (5) Interaction with Authorities (COCT, HWC and SAHRA) (6) Accreditation Matters (7) Revisions to Ethical Guidelines and code of conduct document

**6.1 Transformation towards a just practice**

- It was noted that there had been no further movement on this process since APHP was informed of the article written by Maurietta, Rike and Naomi.
- ExCo noted the email EB sent Maurietta informing her about today's ExCo meeting and if

there is anything she can report on or add in terms of discussions held on 29 September regarding the series of proposed events.

- ExCo noted that Maurietta had not yet replied but agreed to maintain an open dialogue and sharing of information, noting a proposed webinar to be held by a UK university on statues that has since been shared on APHP's Facebook page.
- It was agreed to share similar webinars and/or online talks around issues of this nature, particularly those offering a different perspective on heritage within the country and internationally, including the one Maurietta shared by the Association of Black Archaeologists in the USA with the membership.

## **6.2 SAHRA Survey Project**

- JL informed that both she and CA could not attend the last sub-committee meeting with Clinton, Sarah and Stephen where the categories of heritage and task of looking at statues were discussed.
- **JL** agreed to follow up by emailing them and informing ExCo accordingly.
- ExCo noted EB's offer of inclusion in the sub-committee.

## **6.3 Professional Development and Professionalisation Engagement**

- **LvR** informed that the document is back with her, unfortunately Trevor had been unable to comment due to his heavy workload; she agreed to collate all comments and get back to ExCo as soon as she can.
- LvR further noted that Stephen called her after noting his comments regarding the revisions to ethical guidelines and code of conduct document were included and offered his services to pen his thoughts on the 6 core competencies document in circulation amongst Acc Comm and ExCo.
- ExCo agreed for **LvR** to forward him the document, noting once its circulated to the broader membership he will comment anyway.
- JL noted her apologies in the deferment of this item once again due to her heavy workload and promised to get it done as soon as she can.

## **6.4 Standardised application templates and CPD opportunity**

- **LvR** noted that she has given some thought with regards to the templates but must still get it done and will email ExCo as soon as she has done so.
- ExCo noted that the proposed online event to workshop these templates would be held after the structure of the templates is in place.

## **6.5 Interaction with Heritage Authorities/Institutions**

- ExCo noted EB's emailed report back that she had contacted Liana twice via email regarding the cultural landscapes methodology template she uses, but have had no response since; EB agreed to contact her again.
- ExCo noted the successful template Liana used for the Wilderness area projects she was involved in and agreed that it could be adapted to make it generic enough for broader use.
- It was further noted in **EB's** emailed report back that she will get the PHRA's summary tables done as soon as she can.
- ExCo noted the complexity regarding the drafting of the social significance guidelines and agreed to the inclusion of specific members and/or individuals to assist in its drafting.
- It was agreed to target specific people, like Maurietta and others who she feels can be of assistance to draft the said guidelines, noting some overlap in terms of the SAHRA survey

project.

- It was agreed that **JL** would mention the above to Clinton, Sarah and Stephen for their inputs and then email Maurietta accordingly.
- AA reported that she had since contacted 5 different individuals and finally received a response from Martin van Niekerk who is the Division Head of the Built Environment and Enforcement unit at Tshwane Metro; he subsequently sent her the contact details of Erik Itsken, the Deputy Director of Built Environment to which she awaits a response from.
- It was noted that AA also contacted the Gauteng Institute for Architecture but have had no response since.
- It was agreed to put AA into contact with Brendan and Yasmin for liaison assistance with the Gauteng PHRA's and heritage related associations.
- JL informed ExCo of Mxolisi Dlamuka's resignation from HWC.
- **JL** agreed to email Colette again regarding a follow up to HWC and APHP's last meeting.
- JL reported that she had nothing further to report on since her last meeting with SAHRA other than the online workshop she attended on the 29 September about SAHRA's achievements over the past 10 years.
- JL noted that the workshop was an attempt by SAHRA to foster a positive public image in order to attract an increase in budgetary allocations from Treasury particularly after the National Heritage statuses given to the Rocklands Civic Centre and the Observatory respectively.
- ExCo noted SAHRA's sterling efforts but agreed that a lot has to be improved in terms of its systems and processes, JL citing the example of an uninformed decision taken by an official in requesting mitigation studies for an area in the Northern Cape that was fully assessed in a 2014 survey that found nothing of significance in the area; JL noted that on the insistence by the official however, someone had to be sent out again to assess the same area resulting in the same conclusion and unnecessary project delays.
- ExCo agreed to raise this issue with SAHRA management at the next APHP and SAHRA meeting.
- JL reported that she has not heard anything further regarding the Middleburg matter and will follow up with the CEO of MPHRA and SAHRA's legal advisor.
- ExCo noted GM's emailed comments and report back informing that he will endeavour to contact the Nelson Mandela Bay Municipality to inform them about APHP and discuss the importance of complying with the NHRA legislation.

## 6.6 Accreditation Matters

- LvR noted the email she sent ExCo regarding Acc Comm's recommendation that Annemarie van Zyl be awarded Candidate membership as they felt her reports were not competent enough should she intend doing HIAs
- LvR however noted that not all accredited members do HIAs and while she acknowledges that her reports were abit skimpy on grading, they were competent enough to warrant accredited membership; further adding that matters of grading and significance comes down to experience, exposure and time, all of which is gained through working within the industry and collaborating with experienced individuals, something that Annemarie has demonstrated and is keen to do through her application to APHP for membership.

- ExCo noted the above and agreed to award Annemarie van Zyl accredited membership with the standard disclaimer in the accreditation letter that she only does work within her competency.
- **JL** agreed to forward the email to Acc Comm members enquiring if they wish to remain on the Accreditation Committee going forward.
- LvR noted that she has two large lever arch folders that she got from Melanie Attwell, containing membership application documents and correspondence of members who applied for membership prior and whilst Melanie was the accreditation committee liaison on ExCo; LvR enquired if she could dispose of the said documentation.
- ExCo noted that whilst the documentation is stored electronically, it would be wise to ascertain whether all that's contained in the folders are indeed stored electronically.
- It was agreed that **LvR** liaise with MK in the above regard.

#### **6.7 Revisions to Ethical Guidelines and code of conduct document**

- ExCo noted that the said document had been forwarded to the membership for adoption and approval.
- No objections were noted.

### **7. Other Matters**

#### **7.1 Pecha Kucha year-end function**

- ExCo noted and welcomed EB's suggestion of an online Pecha Kucha for our year end function using the Zoom platform.
- It was agreed that the theme be of a personal nature, allowing members to connect and reflect on the year 2020 and the impacts Covid 19 had on our lives personally, our work and how we do things differently.
- ExCo agreed to host the event on the 2<sup>nd</sup> December.

#### **8. Date of Next Meeting**

- It was noted that the next meeting would be on the 23<sup>rd</sup> November.

#### **9. Closure**

- The meeting closed at 12.55.

