



Association of Professional Heritage Practitioners

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON  
27 NOVEMBER 2020**  
at 12:00 via Google Meets

**PRESENT:** Jenna Lavin (JL), Claire Abrahamse (CA), Gavin McLachlan (GM), Emmylou Bailey (EB) – left early

**APOLOGIES:** Ursula Rigby (UR), Louise van Riet (LvR), Adre Aggenbach (AA)

**Secretary:** Muneerah Karriem (MK)

**1. Opening and welcome**

JL noted that she did not receive the Zoom link MK sent earlier on the morning of the meeting. Everyone joined the meeting via the Google Meets link JL sent.

**2. Attendance**

Recorded as per minutes.

**3. Apologies**

UR, LvR and AA tendered their apologies.

**4. Approval of Agenda**

It was agreed to only discuss items, 6.2 and 6.8 on the Agenda, all other matters deferred to ExCo's first meeting in 2021.

**5. Approval of previous minutes**

ExCo agreed to defer the approval of the 26<sup>th</sup> October meeting minutes to the first meeting to be held in 2021.

**6. Matters to be addressed**

JL noted that matters to be addressed at this meeting included:

- (1) Transformation towards a just practice
- (2) Ethical complaint by WECA against Andre Pentz
- (3) SAHRA Survey Project
- (4) Professional Development and Professionalisation Engagement
- (5) Standardised application templates and CPD opportunity
- (6) Interaction with Authorities (COCT, HWC and SAHRA)
- (7) Accreditation Matters
- (8) End of year function – Pecha Kucha

**6.1 Transformation towards a just practice**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.2 Ethical Complaint by WECA against Andre Pentz**

- It was noted that the point was discussed by JL, GM, EB and CA; JL agreed to minute what was said and circulate the resolution to ExCo.

## **6.3 SAHRA Survey Project**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.4 Professional Development and Professionalisation Engagement**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.5 Standardised application templates and CPD opportunity**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.6 Interaction with Heritage Authorities/Institutions**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.7 Accreditation Matters**

- It was agreed to defer this matter to the next meeting in 2021.

## **6.8 End of year function - Pecha Kucha**

It was noted that:

- there were 14 confirmed attendees, besides ExCo members.
- there were two proposed presentations; one from Antonia Malan and Bruce Eitzen
- MK would make JL co-host to assist with proceedings on the day.

## **7. Other Matters**

### **7.1 Induction of new ECPHRA Council**

- JL informed members present that she attended the SAHRA workshop of the induction of the new ECPHRA Council and presented a similar presentation she did for the HWC Council where she informed the Council about APHP and its offer of assistance.
- **JL** agreed to circulate amongst ExCo members the hand over report given to the new ECPHRA Council.

## **8. Date of Next Meeting**

- It was noted that the next meeting would be sometime during January 2021.

## **9. Closure**

- The meeting closed at 12.30