

## **MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 21 JANUARY 2019**

at 12:30 at 75 Morningside Road, Sunrise Circle, Ndabeni, Maitland

**PRESENT:** Emmylou Bailey (EB), Jenna Lavin (JL), Louise van Riet (LvR), and Mike Scurr (MS)

**APOLOGIES:** Ursula Rigby (UR), Melanie Attwell (MA) and Stefan de Kock (SdK)

**Secretary:** Muneerah Karriem (MK)

### **1. Opening and welcome**

JL welcomed ExCo members.

### **2. Attendance**

Recorded as per minutes.

### **3. Apologies**

UR, MA and SdK tendered apologies.

### **4. Approval of Agenda**

It was agreed to approve the Agenda subject to the addition of "registering as a COCT vendor" under item 6.2. and 'AGM' under 6.11

### **5. Approval of previous minutes**

The minutes of previous meeting held on 19 November 2018 was approved.

### **6. Matters to be addressed**

JL noted that matters to be addressed at this meeting included:

- (1) Professionalisation and Establishment of branches in other Provinces (2) Conference 2019 (3) Interaction with Authorities (4) Western Cape Heritage Resources Management Bill (5) APHP Infographic and Logo (6) Website (7) Corporate subscription to University Library (8) Revisions to Ethical guidelines and disciplinary process and code of conduct (9) Anson Square Workshop (10) Meeting dates till May 2019

#### **6.1 Professionalisation and Establishment of branches in other Provinces**

- JL reported on the meeting she and MS had with fellow APHP members in Gauteng.
- It was noted that the heritage fraternity within Gauteng was not as interdisciplinary as it was previously thought to be; JL and MS both found it to be architecturally dominated.
- JL noted Alex Andreou, an Associate member's keen interest in assisting APHP establish a branch in Gauteng.
- It was noted that Alex would be the contact person from Gauteng assisting APHP in liaising with fellow Gauteng based members in setting up an ExCo over there.

- JL noted the aim was for APHP to form a National Council with representatives from each Province's ExCo serving on this body.
- It was further noted that the proposed changes would necessitate changes to APHP's Constitution in terms of its management structure; **JL** agreed to review the Constitution and propose amendments in terms thereof.
- **JL** agreed to contact Alex and request he does the same.
- It was agreed that the proposed amendments to the Constitution is discussed and agreed upon at subsequent ExCo meetings in order for it to be tabled and adopted at the AGM in May.
- **MS** reported that he contacted Richard Hill who informed him that he had emailed their legal representatives after he received an email from Natasha of SAHRA requesting clarity on the ruling of EPASA that any Body assessing EIA's (Environmental Impact Assessments) must be registered with EPASA.
- It was noted that Richard confirmed that their legal representatives was tasked to comment and advise where and how heritage would fit in.
- **MS** agreed to set up a meeting with Richard to discuss the above; JL and Stephen Townsend to attend as well.
- ExCo noted that an opinion report be drafted motivating why APHP and heritage practitioners prefer to be 'housed' under EPASA as opposed to DAC.
- It was agreed that Adre Aggenbach's mandate and role in assisting APHP with its professionalisation aims be discussed and decided upon after the meeting with Richard Hill.

## 6.2 Conference 2019

It was noted that:

- the working committee comprised of Jenna Lavin, Emmylou Bailey, Naomi Roux, Liana Jansen and Quahnita Samie.
- four abstracts were received thus far and that a minimum of 4 abstracts per session would be needed.
- ExCo agreed to approach fellow members and colleagues asking them to submit an abstract.
- the working committee would decide and make recommendations to ExCo of the abstracts they allocate to the respective 4 sessions as well as where the Anson Square Judgement issue could possibly be discussed.
- an attendance fee of R300 seems reasonable but ExCo agreed that the working committee would have the final say.
- ExCo agreed permanently employed State officials within the Heritage and Museum Departments could attend the Conference for free thereby eliminating the need to register as a COCT vendor.
- **EB** would set up a meeting with fellow working committee members before the end of the week.
- **MK** would send a reminder email to the membership on Friday, 25 January and again on the 29<sup>th</sup> depending on the amount of abstracts received by then.
- **MK** and **LvR** would liaise regarding the venue booking and payment as well as catering quote.

## 6.3 Interaction with Authorities

- JL gave a brief summary of the meeting held at the COCT.
- **UR** was tasked to finalise the minutes and provide a detailed report at our next meeting.
- **EB** was tasked to confirm whether all COCT related queries are to be directed at David Hart before communicating this to the membership via Facebook.
- It was noted that JL awaits a list of probable dates from Ameerah for a meeting with the CEO of HWC.

#### **6.4 Western Cape Heritage Resources Management Bill**

- Item deferred, still waiting for feedback on the matter.

#### **6.5 APHP Infographic and Logo**

- JL noted her opinion that APHP utilises the logo as presented by EB at the AGM in May 2018.
- It was noted that Janine de Waal, MS and Wally Peters noted their preference at the AGM that APHP utilises a professional graphic designer to make proposals for a logo.
- MS who noted his dislike of the proposals made by the graphic designer at the previous ExCo meeting noted his non opinion on the matter and that the rest of ExCo can decide on how to proceed.
- **EB** agreed to contact Janine de Waal and Wally Peters, showing them the proposals made by the graphic designer and that ExCo agreed to utilise the proposed logo presented at last year's AGM.

#### **6.6 Website**

- Item deferred, **JL** noted that she had not had the time to provide feedback and will do so at subsequent ExCo meetings.

#### **6.7 Corporate subscription with a University Library**

- It was noted that the subscription was too costly and that APHP would investigate other avenues.

#### **6.8 Revisions to the Ethical guidelines and disciplinary process and code of conduct**

- Item deferred, **JL** agreed to follow up with SdK.

#### **6.9 Anson Square Workshop**

- It was noted that the proposed workshop be cancelled and that the matter is addressed and discussed at APHP's Conference in April.

#### **6.10 Meeting dates till May 2019**

- ExCo agreed on the following dates:

25 February – JL's new offices in Century City  
18 March – MS's offices in Maitland  
29 April – still to be decided  
20 May – still to be decided

#### **6.11 AGM**

- It was agreed that the AGM would be held on Wednesday, 29 May 2019.
- JL noted her intention to step down as Chairperson and not stand for re-election as Chair for 2019/2020.

## 7. Other Matters

### 7.1 Restoration at Wuppertal

- ExCo noted the difference of opinion between HWC, that recommended the restoration of the cottages as opposed to that of the structural engineers at Public Works who recommended it be demolished.
- APHP notes their stance to be guided by the authorities and to offer assistance.
- **EB** was tasked to draft a letter to the Cedarburg Municipality offering APHP assistance.

### 8. Date of Next Meeting

- It was noted that the next meeting will be held on **Monday, 25 February** at JL office, Century City.

### 9. Closure

- The meeting closed at 14.07.