

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 25 FEBRUARY 2019

at 12:30 at Block B2, Edison Square, Cnr Century Avenue and Edison Way, Century City

PRESENT: Emmylou Bailey (EB), Jenna Lavin (JL), Louise van Riet (LvR), and Mike Scurr (MS) and Melanie Attwell (MA)

APOLOGIES: Ursula Rigby (UR) and Stefan de Kock (SdK)

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

JL welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

UR and SdK tendered apologies.

4. Approval of Agenda

It was agreed to approve the Agenda.

5. Approval of previous minutes

The minutes of previous meeting held on 21 January was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) Conference 2019 (2) Professionalisation and Establishment of branches in other Provinces (3) Interaction with Authorities (4) Website (5) APHP Infographic and Logo (6) Revisions to Ethical guidelines and disciplinary process and code of conduct (7) Accreditation Matters (8) AGM

6.1 Conference 2019

EB informed ExCo that:

- the working committee had been able to accommodate all abstracts submitted for presentation.
- they increased the number of sessions from four to six, expounding the topic of Communities and Heritage to include:
 - Politics of Engagement;
 - Managing Dissonance in Museums and Memorials; and

- Place Identity, Inclusivity and Belonging.
- each session would comprise of 4 to 5 presentations lasting 15 minutes each and that an ExCo or working committee member would have to chair a particular session.
- they currently finalising the conference programme and that the letter informing persons who submitted abstracts, the conference programme and link of the Google form noting attendance would be sent by the end of the week.
- the various sessions would be conducted on Friday and Saturday, leaving the Sunday open for feedback sessions and the drafting of position paper on how to move forward.

It was noted that:

- the working committee still awaits feedback from Mxolisi regarding HWC's presence to discuss the Anson Square matter.
- the Anson Square issue will be discussed on the Sunday should a representative of HWC be present.
- Quahnita Samie had been tasked to handle the catering and that an alternate quote for catering had been sought.
- ExCo agreed not to provide attendees with a conference gift.

6.2 Professionalisation and Establishment of branches in other Provinces

- JL informed ExCo that Alex Andreou, an Associate member of APHP, based in Gauteng and who is currently enrolled in UCT's 2019 MPhil Conservation of the Built Environment course, had been tasked to set up a meeting with fellow Gauteng based APHP members in order to establish a branch of APHP over there.
- It was noted that JL contacted Alex and he informed her that he had not had the time to set up the meeting yet but will do so; **JL** agreed to follow up with him again.
- JL informed ExCo that she attended an EPASA workshop in Kimberley and one in Cape Town on their accreditation process.
- JL noted her opinion that she felt APHP should align its accreditation process in a similar way to that of EPASA instead of a proposed Exam.
- JL further noted that since APHP prefers to be 'housed' under EPASA as opposed to DAC, that our accreditation process should therefore be similar to theirs.
- **JL** agreed to circulate EPASA's presentation document on their accreditation process to ExCo for their review and input.
- It was agreed to discuss it fully at the next ExCo meeting.

JL reported that:

- it was noted at the meeting that she and others had with Richard Hill and Jackie Hex regarding EPASA registration, that persons drafting an EIA (Environmental Impact Assessment or Report), the Authority Body as well as officials reviewing such assessments or reports must be registered with EAPASA.
- EPASA further explained that Specialists whose reports or assessments form part of an EIA should register with SACNASP (South African Council of Natural Sciences Practitioners)
- these would include Botanists, Fauna and Flora specialists, but not Archaeologist or Palaeontologists.
- Richard Hill had unfortunately not gotten back to her as he said he would with regard to the date of when EPASA's Council meeting would take place in February; JL would have been able to request an item to be placed on their Agenda as well as attend the meeting in order to discuss it.
- **JL** agreed to follow up with him.

6.3 Interaction with Authorities

- **EB** agreed to follow up with Ameerah regarding approval of the minutes of the meeting APHP had with HWC before circulating it to the membership.

- MS noted that the PPDF meeting he attended had not been a positive one in terms of heritage and the need for development.
- ExCo noted that aspects of heritage and development are not there to compete but that all 3 spheres (economic, social concerns and environment) need to support an integrated society; not one sphere dominant over another.
- It was agreed to reword the letter MA drafted last year addressing issues of this nature and to forward it to those present at that meeting.
- **MS** agreed to forward the details of that meeting as well as the email addresses of those present to MA to inform the letter.

6.4 Website

- Nicholas Wiltshire informed ExCo of the current functionality and capability of the website.

It was agreed that:

- the website was bland and needed to be updated.
- the back end of the website (CIVICRM) would be dropped only keeping the Drupal managing system that manages the front end.
- the aim was to get the website to be a public interface allowing interested persons to apply for membership online and to allow for publishing articles by members etc.
- Nicholas Wiltshire would draft and submit a quote to render the updates.
- the proposed updates would be discussed at the next ExCo meeting.

6.5 APHP Infographic and Logo

EB informed ExCo that:

- Wally Peters replied to her email noting what he liked and didn't like about the proposed logo tabled at last year's AGM.
- she was busy changing it and will table the proposed changes at the next ExCo meeting.

6.6 Revisions to the Ethical guidelines and disciplinary process and code of conduct

- It was noted that SdK still awaits feedback from Nicholas Baumann regarding the ethical guidelines process.
- It was agreed that **LvR** would email Nicholas Baumann regarding it and should Nicholas confirm that he cannot provide input due to his work commitments, that it be circulated amongst ExCo and Acc Comm members for input.

6.7 Accreditation Matters

- ExCo noted the Accreditation of Anthony Wain as an Associate member; his accreditation ratified by ExCo via email on 11 February 2019.

6.8 AGM

- It was noted that 2019/2020 was an election year for a new Executive Committee.
- JL reiterated her intention to stay on as an ExCo member, but not as Chairperson.
- MA and MS both noted their intention to resign as ExCo members.
- EB and LvR both noted their intention to remain as ExCo members.
- ExCo noted the possibility of having conference call meetings, particularly in the instance that the new Executive has members based in other provinces, but agreed to leave it for the new ExCo to decide.

7. Other Matters

7.1 Restoration at Wuppertal

- EB confirmed that she still had to draft the letter to be sent to the Cedarburg Municipality but noted that she felt it would not make much of a difference.
- ExCo noted EB's stance and agreed to rather address the letter to HWC and CIFA offering APHP support and recommendations of restoration architects.

8. Date of Next Meeting

- It was noted that the next meeting will be held on **Monday, 18 March** at MS office, 75 Morningside Road, Sunrise Circle, Ndabeni, Maitland.

9. Closure

- The meeting closed at 14.00.