

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON
29 APRIL 2019
at 12:30 at 92 Kildare Road, Newlands**

PRESENT: Emmylou Bailey (EB), Louise van Riet (LvR), Ursula Rigby (UR), Melanie Attwell (MA) and Mike Scurr (MS)

APOLOGIES: Jenna Lavin (JL) and Stefan de Kock (SdK)

Secretary: Muneerah Karriem (MK)

1. Opening and welcome

EB welcomed ExCo members.

2. Attendance

Recorded as per minutes.

3. Apologies

JL and SdK tendered apologies.

4. Approval of Agenda

It was agreed to approve the Agenda.

5. Approval of previous minutes

The minutes of previous meeting held on 18 March was approved.

6. Matters to be addressed

JL noted that matters to be addressed at this meeting included:

- (1) Conference 2019 (2) Anson Square (3) Professionalisation and Establishment of branches in other Provinces (4) AGM (5) APHP Infographic and Logo (6) Website (7) Accreditation Matters (8) Revisions to Ethical guidelines and disciplinary process and code of conduct (9) Interaction with Authorities (10) Registration on Western Cape Supplier Database

6.1 Conference 2019

- ExCo noted and welcomed the positive feedback they received from people who attended the Reconnecting Heritage: Unpacking Heritage Dissonance Conference held over the weekend of 5 – 7 April.
- ExCo briefly deliberated over the ultimate outcomes of the Conference as penned by JL and EB and resolved to thoroughly read through the draft and respond via email.
- EB informed ExCo that JL and herself would be attending an ASAPA conference in June, where they intend discussing the outcomes of APHP's conference.

6.2 Anson Square Judgement workshop

- It was agreed that the workshop would be held on Saturday, 18th May from 10am -12.30pm.
- **MS** was tasked to inform Sarah Winter, Cindy Postlethwayt, Nicholas Baumann, Stephen Townsend, Bridget O'Donoghue and possibly Claire Abrahamse of the agreed upon date to discuss and workshop the above mentioned Judgement.

6.3 Professionalisation and Establishment of branches in other Provinces

- MS informed ExCo that there was no cohesion amongst heritage practitioners based in Gauteng, thus the delay to organise themselves into an APHP Chapter over there.
- ExCo agreed that the best option at this point would be for a Gauteng based APHP accredited member to be nominated to serve on the Executive Committee (ExCo) for 2019/2020.
- It was agreed that accredited members based in the Eastern Cape and KwaZulu Natal would be approached to be nominated to serve on ExCo as well.
- It was noted from JL's emailed report back that Richard Hill had still not responded to her emails regarding a date for APHP's inclusion onto EPASA's Council Agenda.

6.4 AGM

- It was noted that JL had sent the Chairpersons report to ExCo on the 29th April; members resolved to read through the draft and respond to her via email by 1 May.
- LvR informed ExCo that she was busy finalising the financial statements to be sent to the accountant for an APHP audited financial statement, as well as compiling the Treasurer's report, which she'll email by the weekend.
- ExCo agreed to have **MA** approach Anthony Wain to be our guest speaker at the AGM.
- ExCo discussed and agreed upon the proposed Agenda items noting the invitation and Agenda as well as supporting documents would be emailed to the membership on the 8th May.

6.5 APHP Infographic and Logo

- EB informed ExCo that Zia Bird had finalized the logo and will be sending her invoice soon.
- ExCo agreed that the logo launch would be tabled as an Agenda item at the AGM.

6.6 Website

- It was noted that the website is expected to be up and running by the AGM to be held on 29 May.
- ExCo members were tasked to bring a minimum of 5 pictures for inclusion onto the website.
- **UR** and **MS** agreed to personally ask Chris Snelling for some of his heritage related photographs.
- ExCo members are expected to detail the photo, noting what, where, when and who took the photo.

6.7 Accreditation Matters

- ExCo ratified the Accreditation Committee's recommendation that Engela White remain a candidate member up until such time that she gains more specialist heritage related training.

6.8 Revisions to the Ethical Guidelines and Disciplinary process and Code of Conduct

- **LvR** and **UR** agreed to approach Antonia Malan to take over from Nicholas Baumann in the review of the ethical guidelines and disciplinary process and code of conduct document.

6.9 Interaction with Authorities

- UR reported that she had not received any response to her email request for a follow up meeting with the City.
- **UR** agreed to resend the email and to include Tamar Shemtov, Dimitri Georgedes, EB and MA.
- ExCo agreed that **MA** would alter the letter she drafted in terms of heritage and development so that it's suitable for publication on the Daily Maverick's website as an opinion piece/article.
- **EB** agreed to draft thank you letters, thanking City staff, namely David Hart and Harriet Clift for the excellent presentation, albeit the short notice in which they were asked to present on the Bo-Kaap at APHP's Reconnecting Heritage: Unpacking Heritage Dissonance conference.
- **EB** agreed to draft a letter of thanks to the conference's key note speakers, namely, Prof Shahied Vawda and Zaheera Asmal as well.

6.10 Registration on Western Cape Supplier Database

- It was noted that JL had forwarded the names of APHP members who emailed their interest to tender for an HIA for the Artscape Precinct development to DEA&DP.

7. Other Matters

7.1 ASAPA Conference in June

- JL reported in her email report back that the abstract proposal on discussing the outcomes and lessons learned of APHP's Reconnecting Heritage: Unpacking Heritage Dissonance conference she and EB submitted was accepted.
- It was noted that the conference would take place in June, in Kimberley.

7.2 Contemporary and Historical Archaeology in Theory (CHAT) - International Conference in November

- EB informed ExCo of an international conference by CHAT to address issues similar to those experienced within the Heritage sector in South Africa.
- It was noted that the conference would take place from 1-3 November 2019 in London and that the organisers were quite keen to hear the outcomes and lessons learned of APHP's own conference on Reconnecting Heritage: Unpacking Heritage Dissonance, as well as the outcomes on the upcoming ASAPA conference in June.
- ExCo agreed for it to be raised at the AGM for consideration.

8. Date of Next Meeting

- It was noted that the next meeting will be held on **Monday, 20 May**, at MA's place of residence, 2 Caxton Close, Meadowridge.

9. Closure

- The meeting closed at 14.15.