



Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

1.	Present: William Martinson (WM), Elwyn Harlech-Jones (EHJ), Jonathan Stone (JS), Yasmin Mayat (YM), Dorelle Sapere (DS), David Gibbs (DG) Ex-Officio: Gavin McLachlan (GM), Richard Hill (RH) Secretary: Grace Martinson (GVM).	Action
2.	Apologies: None	
3.	Opening and welcome	
4.	Approval of the minutes of the previous meetings: <ul style="list-style-type: none">- 21 September 2023, JS proposed, EHJ seconded.- 28 September 2023 (Special Meeting), JS proposed, DG seconded.- 23 November 2023, JS proposed, DG seconded.	
5.	Matters arising from the minutes of the previous meeting <ul style="list-style-type: none">- Noted as per portfolios on the agenda.	
6.	Professionalisation (EHJ/GM/RH) <ul style="list-style-type: none">• RH outlined EAPASA's experience working with a statutory authority, namely the Department of Environmental Affairs, to launch a statutory professional body, which is where APHP now found itself, engaging with SAHRA given their stated intention - on 26 September 2023 - to provide a statutory basis under the NHRA for the registration of Professional Heritage Practitioners.• SAHRA's responses to APHP remain unsatisfactory insofar as they have not acceded to our request for a meeting and have said they will contact us when they are ready.• RH listed the correspondence with SAHRA over the last year. In Natasha Higgitt's (NH) email of 17 March 2023, she said she would like to have a meeting with APHP regarding our Core Competencies, CPD requirements, Recognition of Prior Learning	



APHP

Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

	<p>policy as well as the overall registration process. She has subsequently reneged on this offer.</p> <ul style="list-style-type: none">• After the withdrawal by EAPASA of the PHP application to SAQA, at the request of SAHRA in NH's email to Dr Sithole of 26 September 2023, WM sent a letter to NH on 8 October 2023 with a 50 page pdf document outlining APHP's engagement with the sector and with SAHRA's executives over the period 2011 to 2023. The letter requested a meeting, virtual and/or in-person, to engage with SAHRA on the process to advance the professionalisation of heritage practice in South Africa. There was no reply to the email, nor to WM's follow-up email of 24 November 2023.• A further email was sent by WM on 11 January 2024.• In NH's response on 19 January 2024 she stated that "SAHRA is not opposed to APHP registering with SAQA". This is a misunderstanding on her part as APHP has stated clearly in previous correspondence that it is not our intention to become the registration body or professional body due to the complexity and cost thereof. NH also stated that "SAHRA remains of the view that an appropriate regulatory framework under the Act is required to provide meaningful application to professionalisation of the sector". NH concluded that "Once SAHRA is ready to consult with key stakeholders, we will ensure that APHP is contacted".• WM sent another email to NH on 23 January 2024, noting that the APHP ExCo would be having a meeting on 1 February 2024, and requesting a meeting to discuss the roadmap and timeline for the finalisation of the regulatory framework for the professionalisation of the heritage sector. The email stated that the APHP executive would value the opportunity to engage at this early stage in the process before the framework for professionalisation is set in stone and are willing to provide our expert input to contribute to the process before the draft regulations are gazetted for public comment.	
--	---	--



	<ul style="list-style-type: none">• NH's response on 24 January 2024 was curt, stating again that only when SAHRA is ready to consult with key stakeholders (broadly), would APHP be contacted.• RH noted that the lengthy process experienced by EAPASA can be made shorter - even given the intervention of SAHRA, a government authority - as APHP has inter alia the Core Competencies, Constitution, RPL Policies and CPD Requirements already in place which took EAPASA a long time to prepare.• RH noted that NH's email of 19 January 2024 was cc'd to Clinton Jackson and Ben Mwasinga (Senior Manager). RH suggested that Messrs Jackson or Mwasinga could be contacted by APHP, if necessary followed by a letter to the Chair of the SAHRA Council and cc'd to the CEO sharing our 50-page summary of APHP involvement since 2011 plus the Core Competencies, RPL Policy, and CPD Requirements which the Council may not have knowledge of and again requesting a timeline and roadmap, noting APHP's Voluntary Association (VA) status.• Informal contact to be made with Ben Mwasinga• RH noted that going directly to SAQA is still not APHP's preferred option but that the expertise present in APHP as a VA could be put to good use going forward in supporting SAHRA in setting up a registration authority and a professional body.• RH summarised the process that EAPASA went through and how the Interim Certification Board was used to bridge to the new professional body.• DS questioned whether professionalisation is a priority for SAHRA at present and suggested that APHP should rather consider asking SAHRA what we could contribute in other areas that would support SAHRA. RH responded that professionalisation can contribute to SAHRA's mission as has been the case for EAPASA which has achieved real transformation of the Environmental Assessment Practitioner profession through the professionalisation process.	DG
--	--	----



APHP

Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

	<ul style="list-style-type: none">• Status update to circulated to all APHP Members on the Professionalisation process	RH
7.	Transformation - DS <ul style="list-style-type: none">• DS noted that there is nothing to report back.• DS suggested that at the next meeting she would provide feedback regarding questions raised at the Heritage Symposium dialogue and feedback from student engagement.	DS to circulate key points
8.	Finances - WM <ul style="list-style-type: none">• WM presented the Trial Balance as at 1 February 2024 (see below).	



APHP

Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

APHP As at 1 February 2024					
ACCOUNT CODE	ACCOUNT	ACCOUNT TYPE	DEBIT - YEAR TO DATE	CREDIT - YEAR TO DATE	31 MAR 2023
	APHP Standard Bank 73573779	Bank	56,922.11		45,342.45
610	Accounts Receivable	Current Asset	over payment - in suspense	3.00	(1,358.00)
800	Accounts Payable	Current Liability		-	(2,396.50)
850	Suspense	Current Liability	cash deposit - unknown	1,017.00	-
880	Revenue_Received in Advance	Current Liability	paid in advance	1,017.00	(1,017.00)
960	Retained Earnings	Equity		40,570.95	(56,296.72)
200	Revenue_Member_Professional	Revenue		77,376.75	(76,535.00)
220	Revenue_Member_Candidate	Revenue		10,800.00	(12,112.50)
230	Revenue_Member_Associate	Revenue		3,320.00	(2,520.00)
250	Revenue_Application	Revenue	R200 application fees	3,200.00	(1,400.00)
251	Revenue-Other	Revenue	symposium income	1,930.00	-
270	Interest Income	Revenue		236.76	(262.00)
310	Expenses-Other (revenue)	Direct Costs	Simon Makavuzo	1,320.00	-
404	Bank Fees	Expense		321.90	26.50
412	Consulting & Accounting	Expense	Auditors	3,197.00	2,990.00
413	Consulting - Professionalisation	Expense	Dr Hill	21,150.00	47,835.00
453	Website Expense	Expense		660.00	660.00
477	Secretary_Admin & Bookkeeping	Expense		52,630.45	54,452.77
489	Telephone & Internet & Zoom	Expense		3,270.00	2,591.00
Total			139,471.46	139,471.46	-

9.

Membership - JS

- JS noted the process of membership applications - the application is sent to JS and forwarded to the Membership Committee and if a minimum of four committee members support the application, the application is accepted.
- A schedule of all current members in the different categories was presented. JS noted that the information was useful.



Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

	<ul style="list-style-type: none"> ○ PHP 78 members, 3 members lapsed: Liana Jansen, Annemarie van Zyl, Francois Odendaal; Dr. Aucamp resigned. ○ CHP 22 members, 5 members lapsed: E.J. Clark, Judy Cizek, Jolanda Morkel, Ivan Smidt, Nozizwe Gumede. ○ AHP 9 members, 1 lapsed member: Alta Steenkamp. ● Schedule to be expanded to include a breakdown of professional and allied disciplines. 	GVM
10.	<p>Liaison with Heritage Authorities and Related Bodies – DG</p> <ul style="list-style-type: none"> ● DG noted that SAHRA invited Heritage Western Cape to a thematic workshop discussion group. ● SAHRA is developing a framework for heritage themes looking at clusters of themes and sub-themes, inclusive of intangible heritage, things related to struggle history and oral history. There's a white paper and a second draft issued. This will be useful for the different provincial bodies to provide input into the themes. 	DG will share with ExCo
11.	<p>Any other business:</p> <p>CPD BKIA accreditation for APHP Symposium</p> <ul style="list-style-type: none"> ● 7 members requested CPD points ● Invoice awaited from BKIA. <p>YouTube</p> <ul style="list-style-type: none"> ● S Makuvasa had not agreed to his talk being loaded on YouTube. ● Awaiting a revised recording from Graham Jacobs <p>Website</p> <ul style="list-style-type: none"> ● Adding the 'profession' of each member still under consideration. <p>Payment to Simon Makuvasa</p> <ul style="list-style-type: none"> ● Payment to S Makuvasa processed via WM's Nedbank Account. <p>Future Symposium</p> <ul style="list-style-type: none"> ● Virtual format is more economical for members at this point. <p>Other business</p>	WM



APHP

Association of Professional Heritage Practitioners

MINUTES OF THE APHP
EXCO MEETING HELD ON
1 FEBRUARY 2024 at 16h00
via Zoom Conference Call
(Revision 01, as per ExCo
meeting held 29 Feb.24)

	<ul style="list-style-type: none">• GM responded that regarding the earlier question from DS whether it is important to actually pursue Professionalisation, GM noted that members voted for the resolution at an AGM and that there was great support from Stephen Townsend and others in the Western Cape.	
12.	Date of next meeting: Thursday 29 February 2024 @ 16h00.	
13.	Closure The meeting closed at 17:25	